



ANFF-Q Student Award Application Form

Please complete this form to apply for the ANFF-Q Student Award. The completed form should be submitted by email to anff@uq.edu.au.

Please check your application thoroughly. Only applications received by the due date will be considered. Important dates for each application round can be found on the [ANFF-Q website](#).

ENQUIRIES

If you have any questions about this award, please email Dr Kinnari Shelat – k.shelat@uq.edu.au

Please do not include any confidential information.

APPLICANT INFORMATION

Applicant Name

Title:

Given Name:

Family Name:

Preferred Name:

Contact Details

Phone:

Email:

Postal Address:

Student Type

Master's

Honours

Undergraduate

University

University:

Faculty/Institute:

School:



PROJECT INFORMATION

Project Title:

Project Description:

How ANFF-Q would be helpful for your project

Relevant References:

Time required to perform the project work (include draft schedule of the project):

Have you used ANFF-Q facilities previously? Yes No

Where did you hear about ANFF-Q?

Do you have an academic supervisor? Yes No

If the research project uses more than the complimentary usage hours and consumables included in the Award, will your supervisor pay for the additional cost of the project?

Yes *No

***Additional costs will be paid by the Award recipient**



SUPERVISOR DETAILS

Supervisor

Title:

Given Name:

Family Name:

Preferred Name:

Contact Details

Phone:

Email:

Postal Address:

RISK ASSESSMENTS

- I understand that I MUST read and sign all relevant Risk Assessments BEFORE performing any work with ANFF-Q facilities.
- I understand that if my work involves activities not covered by an existing Risk Assessment, I MUST create and sign a new Risk Assessment that does cover my work BEFORE I perform the work on ANFF-Q facilities.

ACKNOWLEDGING ANFF

- I understand that academic publications and presentations arising from the use of ANFF facilities MUST acknowledge ANFF.
The appropriate format for the acknowledgement can be found on the ANFF website (www.anff.org.au). A \$200 publication credit will be added to your ANFF-Q account for each peer-reviewed journal article published this year that acknowledges ANFF; simply email us a copy of the paper in order to claim your credit.



CONDITIONS OF USE FOR ANFF EQUIPMENT AND FACILITIES

These conditions apply to the following personnel:

- Staff, students and visitors within UQ
- Staff, students, visitors and clients external to UQ

Training

Staff, students and external clients will not be provided with access to equipment or facilities until they have undergone specific training in their use by the Scientific Officer/Senior Scientific Officer responsible for the Facility. Users will be trained only in the use of equipment they require, and will not be permitted to use other equipment within the Facility unless they have undertaken the specific training.

Records of training will be maintained by the responsible officer and users will be supervised in running the equipment until the responsible officer agrees that they are competent to use it alone.

Safety

Users must follow all safety directions given by the responsible officer and comply with the requirements for that particular facility (e.g. PC2 training - evidence to be supplied to the responsible officer) including laboratory dress code and use of appropriate PPE. Users will be required to sign off that they have read and understood the risk assessment for the equipment and must provide a risk assessment for any additional hazardous substances to be used while operating the equipment or carrying out the analysis i.e. chemicals not included in the risk assessment for the equipment. This applies on a continuing basis i.e. if the hazardous substances used during the period of authorization change, the onus is on the user to provide additional risk assessments(s) to the responsible officer. For non-SCMB or -AIBN personnel, the responsible officer, in consultation with SCMB/AIBN Occupational Health & Safety Coordinator, will determine whether attendance at the SCMB/AIBN safety induction is necessary. This will depend on the level of use and timing (e.g. after hours use).

Unauthorised Use

Use of the facility, including key and swipe card access, will only be approved by the responsible officer once all necessary training and safety requirements are completed. Use of equipment without approval or failure to comply with the safety requirements will result in the user having their access denied for a determined period of time.



Responsibility for Damage

In the case of UQ staff, students and visitors, any costs to replace or repair damaged equipment resulting from negligence or failure to follow training guidelines will be charged to the staff member or the supervisor of the student, staff member or visitor causing the damage. In the case of organisations external to UQ the external client will bear the cost of repairs.

I agree to the Conditions of Use for ANFF Equipment and Facilities as outlined above.

Applicant: _____
(print name) *(date)* *(signature)*

Supervisor: _____
(print name) *(date)* *(signature)*



**Queensland
Government**



**THE UNIVERSITY
OF QUEENSLAND
AUSTRALIA**